## UNITED STATES SECURITIES AND EXCHANGE COMMISSION WASHINGTON, D.C. 20549

## FORM 10-Q

| ☑ Quarterly Report Pursuant to Section 13 or 15(d) of the   | Securities Exchange Act of 1934 for   | r the quarterly                   | period ended N                      | March 31,                | 2023              |                       |
|---|---|-----------------------------------|-------------------------------------|--------------------------|-------------------|-----------------------|
| ☐ Transition Report Pursuant to Section 13 or 15(d) of the  | e Securities Exchange Act of 1934 fc  | or the transition                 | n period from _                     | to                       |                   |                       |
|   | Commission File Number: 1-34522   |                                   |                                     |                          |                   |                       |
|   |   |                                   |                                     |                          |                   |                       |
|   | Asure   |                                   |                                     |                          |                   |                       |
| (Exact n  | ASURE SOFTWARE, INC. ame of registrant as specified in its cl                       | harter)                           |                                     |                          |                   |                       |
| Delaware  |   | ŕ                                 | 74-241                              | 5696                     |                   |                       |
| (State or other jurisdiction of incorporation)  |   | (I.R.                             | .S. Employer I                      | dentificati              | on No.            | .)                    |
| 405 Colorado Street, Suite 1800, Austin, Texas  |   |                                   | 787                                 | 01                       |                   |                       |
| (Address of principal executive offices)  | _   |                                   | (Zip C                              |                          |                   |                       |
| , ,   | 512-437-2700  |                                   |                                     | ,                        |                   |                       |
| (Registran  | t's Telephone Number, including Are   | ea Code)                          |                                     |                          |                   |                       |
| (Former name, former a  | <b>None</b> address and former fiscal year, if char                                 | nged since last                   | report)                             |                          |                   |                       |
| Securities registered pursuant to Section 12(b) of the Act:   |   | 8                                 |                                     |                          |                   |                       |
| Title of each class   | Trading Symbol(s)   | Name of                           | f each exchang                      | e on whicl               | h regis           | tered                 |
| Common Stock, \$0.01 par value  | ASUR  | Т                                 | The Nasdaq Ca                       | apital Ma                | rket              |                       |
| Series A Junior Participating Preferred Share Purchase<br>Rights  |   |                                   | <b>N</b> /A                         | A                        |                   |                       |
| Indicate by check mark whether the registrant (1) has filed all<br>during the preceding 12 months (or for such shorter period the<br>requirements for the past 90 days. | ll reports required to be filed by Secti<br>hat the registrant was required to file | ion 13 or 15(d)<br>such reports), | ) of the Securit<br>and (2) has bee | ies Exchai<br>en subject | nge Ac<br>to sucl | t of 1934<br>h filing |
| Indicate by check mark whether the registrant has submitted   | electronically every Interactive Data   | File required t                   | to be submitted                     | ⊠ Yes                    |                   | □ No<br>le 405 of     |
| Regulation S-T (§232.405 of this chapter) during the precedi  | ing 12 months (or for such shorter pe   | riod that the re                  | egistrant was re                    | quired to                | submit            | such files).          |
|   |   |                                   |                                     | ⊠ Yes                    |                   | □ No                  |
| Indicate by check mark whether the registrant is a large acceemerging growth company. See the definitions of "large acceempany" in Rule 12b-2 of the Exchange Act.      |   |                                   |                                     |                          |                   |                       |
| Large accelerated filer $\Box$  | Accelerated filer   |                                   | ]                                   |                          |                   |                       |
| Non-accelerated filer ⊠   | Smaller reporting c<br>Emerging growth c  |                                   | _                                   |                          |                   |                       |
| of an emerging growth company, indicate by check mark if the correvised financial accounting standards provided pursuant  | he registrant has elected not to use th<br>to Section 13(a) of the Exchange Act     | e extended trar<br>t.             | nsition period f                    | or comply                | ing wi            | th any new            |
|   |   |                                   |                                     |                          |                   |                       |
| indicate by check mark whether the registrant is a shell comp   | pany (as defined in Rule 12b-2 of the   | Exchange Act                      | t).                                 | □ Yes                    |                   | ⊠ No                  |
| As of May 5, 2023, 20,623,010 shares of the registrant's Com  | nmon Stock, \$0.01 par value, were o  | utstanding.                       |                                     |                          |                   |                       |

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## PART I

## ITEM 1. FINANCIAL STATEMENTS

## ASURE SOFTWARE, INC. CONDENSED CONSOLIDATED BALANCE SHEETS (in thousands, except per share amounts)

| (in thousands, except per share amounts)  | Ma | rch 31, 2023 | Dagas | nber 31, 2022  |
|---|----|--------------|-------|----------------|
|   |    |              | Decei | ilber 31, 2022 |
| ASSETS  | (1 | unaudited)   |       |                |
| Current assets:   |    |              |       |                |
| Cash, cash equivalents, and restricted cash   | \$ | 21,438       | \$    | 17,010         |
| Accounts receivable, net of allowance for doubtful accounts of \$4,027 and \$3,248 at March 31, 2023 and December 31, 2022.   |    | 21,430       | Ψ     | 17,010         |
| respectively  |    | 14,762       |       | 12,123         |
| Inventory   |    | 218          |       | 251            |
| Prepaid expenses and other current assets   |    | 5,075        |       | 10,304         |
| Total current assets before funds held for clients  |    | 41,493       |       | 39,688         |
| Funds held for clients  |    | 223,465      |       | 203,588        |
| Total current assets  |    | 264,958      |       | 243,276        |
| Property and equipment, net   | _  | 11,944       |       | 11,439         |
| Goodwill  |    | 86,011       |       | 86,011         |
| Intangible assets, net  |    | 63,024       |       | 66,594         |
| Operating lease assets, net   |    | 6,531        |       | 7,065          |
| Other assets, net   |    | 6,376        |       | 5,523          |
| Total assets  | \$ | 438,844      | \$    | 419,908        |
| LIABILITIES AND STOCKHOLDERS' EQUITY  |    |              |       |                |
| Current liabilities:  |    |              |       |                |
| Current portion of notes payable  | \$ | 5,418        | \$    | 4,106          |
| Accounts payable  |    | 1,744        |       | 2,194          |
| Accrued compensation and benefits   |    | 4,391        |       | 5,791          |
| Operating lease liabilities, current  |    | 1,671        |       | 1,860          |
| Other accrued liabilities   |    | 5,013        |       | 3,728          |
| Contingent purchase consideration   |    | 2,886        |       | 2,955          |
| Deferred revenue  |    | 4,182        |       | 8,461          |
| Total current liabilities before client fund obligations  |    | 25,305       |       | 29,095         |
| Client fund obligations   |    | 225,462      |       | 206,088        |
| Total current liabilities   |    | 250,767      |       | 235,183        |
| Long-term liabilities:  | _  |              |       |                |
| Deferred revenue  |    | 728          |       | 788            |
| Deferred tax liability  |    | 1,430        |       | 1,503          |
| Notes payable, net of current portion   |    | 30,478       |       | 30,795         |
| Operating lease liabilities, noncurrent   |    | 6,098        |       | 6,459          |
| Other liabilities   |    | 132          |       | 114            |
| Total long-term liabilities   |    | 38,866       |       | 39,659         |
| Total liabilities   |    | 289,633      |       | 274,842        |
| Stockholders' equity:   |    |              |       |                |
| Preferred stock, \$0.01 par value; 1,500 shares authorized; none issued or outstanding  |    | _            |       | _              |
| Common stock, \$0.01 par value; 44,000 shares authorized; 21,003 and 20,628 shares issued, 20,619 and 20,244 shares outstanding at March 31, 2023 and December 31, 2022, respectively |    | 210          |       | 206            |
| Treasury stock at cost, 384 shares at March 31, 2023 and December 31, 2022  |    | (5,017)      |       | (5,017)        |
| Additional paid-in capital  |    | 436,907      |       | 433,586        |
| Accumulated deficit   |    | (280,887)    |       | (281,226)      |
| Accumulated other comprehensive loss  |    | (2,002)      |       | (2,483)        |
| Total stockholders' equity  |    | 149,211      |       | 145,066        |
| Total liabilities and stockholders' equity  | \$ | 438,844      | \$    | 419,908        |

# ${\bf ASURE~SOFTWARE, INC.} \\ {\bf CONDENSED~CONSOLIDATED~STATEMENTS~OF~COMPREHENSIVE~INCOME~(LOSS)}$

(in thousands, except per share amounts)

Three Months Ended March 31,

|   | March 31,    |        |         |
|---|--------------|--------|---------|
|   | <br>2023     |        | 2022    |
|   | <br>(unau    | dited) |         |
| Revenue:  |              |        |         |
| Recurring   | \$<br>27,956 | \$     | 23,004  |
| Professional services, hardware and other         | <br>5,108    |        | 1,329   |
| Total revenue                                     | 33,064       |        | 24,333  |
| Cost of Sales                                     | 8,664        |        | 8,869   |
| Gross profit                                      | <br>24,400   |        | 15,464  |
| Operating expenses:                               |              |        |         |
| Sales and marketing                               | 7,200        |        | 4,897   |
| General and administrative                        | 9,956        |        | 7,485   |
| Research and development                          | 1,979        |        | 1,821   |
| Amortization of intangible assets                 | <br>3,302    |        | 3,432   |
| Total operating expenses                          | 22,437       |        | 17,635  |
| Income (loss) from operations                     | 1,963        |        | (2,171) |
| Interest expense, net                             | (1,944)      |        | (820)   |
| Other income, net                                 | 83           |        | 4       |
| Income (loss) from operations before income taxes | 102          |        | (2,987) |
| Income tax (benefit) expense                      | (237)        |        | 30      |
| Net income (loss)                                 | 339          |        | (3,017) |
| Other comprehensive income (loss):                |              |        |         |
| Unrealized income (loss) on marketable securities | 481          |        | (1,063) |
| Comprehensive income (loss)                       | \$<br>820    | \$     | (4,080) |
| Basic and diluted earnings (loss) per share       |              |        |         |
| Basic   | \$<br>0.02   | \$     | (0.15)  |
| Diluted   | \$<br>0.02   | \$     | (0.15)  |
| Weighted average basic and diluted shares         |              |        |         |
| Basic   | 20,347       |        | 20,041  |
| Diluted   | 21,041       |        | 20,041  |
|   |              |        |         |

# ASURE SOFTWARE, INC. CONDENSED CONSOLIDATED STATEMENTS OF CHANGES IN STOCKHOLDERS' EQUITY

(in thousands) (unaudited)

|   | Common<br>Stock<br>Outstanding | Common<br>Stock<br>Amount | Treasury<br>Stock | Additional<br>Paid-in<br>Capital |              | Other<br>Comprehensive<br>(Income) Loss | Total<br>Stockholders'<br>Equity |
|---|--------------------------------|---------------------------|-------------------|----------------------------------|--------------|---|----------------------------------|
| Balance at December 31, 2022  | 20,244                         | \$ 206                    | \$ (5,017)        | \$ 433,586                       | \$ (281,226) | \$ (2,483)                              | \$ 145,066                       |
| Stock issued upon option exercise and vesting of restricted stock units | 375                            | 4                         | _                 | 1,984                            | _            | _                                       | 1,988                            |
| Share based compensation  | _                              | _                         | _                 | 1,337                            | _            | _                                       | 1,337                            |
| Net income  | _                              | _                         | _                 |                                  | 339          | _                                       | 339                              |
| Other comprehensive income  | _                              | _                         | _                 | _                                | <del>-</del> | 481                                     | 481                              |
| Balance at March 31, 2023   | 20,619                         | \$ 210                    | \$ (5,017)        | \$ 436,907                       | \$ (280,887) | \$ (2,002)                              | \$ 149,211                       |

|   | Common<br>Stock<br>Outstanding | Common<br>Stock<br>Amount | Treasury<br>Stock | b c        |              | Other<br>Comprehensive<br>Loss | Total<br>Stockholders'<br>Equity |
|---|--------------------------------|---------------------------|-------------------|------------|--------------|--------------------------------|----------------------------------|
| Balance at December 31, 2021  | 20,028                         | \$ 204                    | \$ (5,017)        | \$ 429,912 | \$ (266,760) | \$ (99)                        | \$ 158,240                       |
| Stock issued upon option exercise and vesting of restricted stock units | 43                             | 1                         | _                 | _          | _            | _                              | 1                                |
| Share based compensation  | _                              | _                         | _                 | 729        | _            | _                              | 729                              |
| Net loss  | _                              | _                         | _                 | _          | (3,017)      | _                              | (3,017)                          |
| Other comprehensive loss  | _                              | _                         | _                 | _          | _            | (1,063)                        | (1,063)                          |
| Balance at March 31, 2022   | 20,071                         | \$ 205                    | \$ (5,017)        | \$ 430,641 | \$ (269,777) | \$ (1,162)                     | \$ 154,890                       |

# ASURE SOFTWARE, INC. CONDENSED CONSOLIDATED STATEMENTS OF CASH FLOWS

(in thousands)

Three Months Ended March 31, 2023 2022 (unaudited) Cash flows from operating activities: Net income (loss) \$ 339 \$ (3,017)Adjustments to reconcile income (loss) to net cash provided by operations: Depreciation and amortization 4,789 4,754 430 Amortization of operating lease assets 307 Amortization of debt financing costs and discount 169 164 982 Non-cash interest expense Net amortization of premiums and accretion of discounts on available-for-sale securities (14)118 Provision for doubtful accounts 652 (48)Provision for deferred income taxes 22 (73)Net realized losses on sales of available-for-sale securities (203)(453)Share-based compensation 1,337 729 Loss on disposals of long-term assets 160 1 Change in fair value of contingent purchase consideration (69)Changes in operating assets and liabilities: Accounts receivable (3,290)(1,252)Inventory 33 (40)Prepaid expenses and other assets 4,850 2,756 Operating lease right-of-use assets 2 Accounts payable (450)1,072 Accrued expenses and other long-term obligations (345) (123)Operating lease liabilities (476) (219)Deferred revenue (4,339)(2,137)Net cash provided by operating activities 4,588 2,530 Cash flows from investing activities: Acquisition of intangible asset (1,970)Purchases of property and equipment (726)(55)Software capitalization costs (1,158)(691)Purchases of available-for-sale securities (10,189)(4,504)Proceeds from sales and maturities of available-for-sale securities 5,426 501 Net cash used in investing activities (6,647) (6,719) Cash flows from financing activities: Payments of notes payable (232)Net proceeds from issuance of common stock 1,988 19,372 21,296 Net change in client fund obligations Net cash provided by financing activities 21,128 21,296 Net increase in cash, cash equivalents, restricted cash, and restricted cash equivalents 19,069 17,107 Cash, cash equivalents, restricted cash and restricted cash equivalents, beginning of period 164,042 198,743 215,850 \$ 183,111 Cash, cash equivalents, restricted cash and restricted cash equivalents, end of period

## ASURE SOFTWARE, INC. CONDENSED CONSOLIDATED STATEMENTS OF CASH FLOWS (continued) (in thousands)

|   | Three Months Ended March 31, |        |         |
|---|------------------------------|--------|---------|
|   | <br>2023                     |        | 2022    |
|   | <br>(unau                    | dited) |         |
| Reconciliation of cash, cash equivalents, restricted cash, and restricted cash equivalents to the Condensed Consolidated Balance Sheets |                              |        |         |
| Cash and cash equivalents   | \$<br>21,438                 | \$     | 12,054  |
| Restricted cash and restricted cash equivalents included in funds held for clients  | 161,673                      |        | 203,796 |
| Total cash, cash equivalents, restricted cash, and restricted cash equivalents  | \$<br>183,111                | \$     | 215,850 |
|   |                              |        |         |
| Supplemental information:   |                              |        |         |
| Cash paid for interest  | \$<br>1,038                  | \$     | 684     |
| Cash paid (refunded) for income taxes   | \$<br>82                     | \$     | (14)    |
|   |                              |        |         |
| Non-cash investing and financing activities:  |                              |        |         |
| Notes payable issued for acquisitions   | \$<br>_                      | \$     | 411     |

# ASURE SOFTWARE, INC. NOTES TO THE CONDENSED CONSOLIDATED FINANCIAL STATEMENTS

(Unaudited)

(Amounts in thousands, except per share data unless otherwise noted)

#### NOTE 1 - THE COMPANY AND BASIS OF PRESENTATION

Asure Software, Inc., ("Asure", the "Company", "we" and "our"), a Delaware corporation, is a provider of cloud-based Human Capital Management ("HCM") software solutions delivered as Software-as-a-Service ("SaaS") for small and medium-sized businesses ("SMBs"). We offer human resources ("HR") tools necessary to build a thriving workforce, provide the resources to stay compliant with dynamic federal, state, and local tax jurisdictions and their respective labor laws, freeing cash flows so SMBs can spend their financial capital on growing their businesses rather than administrative overhead that can impede growth. Our solutions also provide new ways for employers to connect with and to differentiate themselves with their employees in order to enhance their relationships with their talent. Asure's HCM suite ("Asure HCM") includes Payroll & Tax solutions, HR compliance and services, Time & Attendance software and data integrations that enable employers and their employees to enhance efficiencies and take advantage of value-added solutions, which we refer to as AsureMarketplace<sup>TM</sup>. AsureMarketplace<sup>TM</sup> automates interactions between our HCM systems with third-party providers to enhance efficiency, improve accuracy and to extend the range of services offered to employers and their employees. We offer our services directly and indirectly through our network of Reseller Partners.

We strive to be the most trusted HCM resource to SMBs. We target less densely populated U.S. metropolitan cities where fewer of our competitors have a presence. Our solutions solve three primary challenges that prevent businesses from growing: HR complexity, allocation of human and financial capital, and the ability to build great teams. We have and will continue to invest in research and development to expand our solutions. Our solutions reduce the administrative burden on employers and increase employee productivity while managing the employment lifecycle. The Asure HCM suite includes five product lines: Asure Payroll & Tax, Asure Tax Management Solutions, Asure Time & Attendance, Asure HR Compliance, and AsureMarketplace<sup>TM</sup>.

We develop, market, sell and support our offerings nationwide through our principal office in Austin, Texas and from our processing hubs in California, Florida, Nebraska, New Jersey, New York, Tennessee, and Vermont.

We have prepared the accompanying unaudited Condensed Consolidated Financial Statements in accordance with the rules and regulations of the Securities and Exchange Commission (the "SEC") and accordingly, they do not include all information and footnotes required under U.S. generally accepted accounting principles ("U.S. GAAP") for complete financial statements.

In the opinion of management, these interim financial statements contain all adjustments, consisting of normal, recurring adjustments, necessary for a fair presentation of our financial position as of March 31, 2023 and the results of operations, statements of changes in stockholders' equity for the three months ended March 31, 2023 and March 31, 2022, and our statements of cash flows for the three months ended March 31, 2023 and March 31, 2022. Certain amounts in the prior period financial statements have been reclassified to conform to the presentation of the current period financial statements. These reclassifications had no effect on the consolidated financial position or consolidated results of operations of the Company.

These unaudited Condensed Consolidated Financial Statements should be read in conjunction with our audited Consolidated Financial Statements and notes thereto filed with the SEC in our annual report on Form 10-K for the fiscal year ended December 31, 2022 (our "2022 Annual Report on Form 10-K"). The results for the interim periods are not necessarily indicative of results for a full fiscal year.

#### **NOTE 2 - SIGNIFICANT ACCOUNTING POLICIES**

#### **USE OF ESTIMATES**

Preparation of the Condensed Consolidated Financial Statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of the assets and liabilities, the disclosure of contingent assets and liabilities at the date of the Condensed Consolidated Financial Statements and the reported amounts of revenues and expenses during the reporting period. These estimates are subjective in nature and involve judgments. The more significant estimates made by management include the valuation allowance for the gross deferred tax assets, the determination of the fair value of its long-lived assets, and the fair value of assets acquired and liabilities assumed during acquisitions. We base our estimates on historical experience and on various other assumptions management believes reasonable under the given circumstances. These estimates could be materially different under different conditions and assumptions.

#### CASH, CASH EQUIVALENTS, AND RESTRICTED CASH

The Company considers all highly liquid investments with an original maturity of 90 days or less at the time of purchase to be cash equivalents. Cash equivalents include investments in an institutional money market fund, which invests in U.S. Treasury bills, notes and bonds, and/or repurchase agreements, backed by such obligations. Carrying value approximates fair value. Restricted cash consists of cash balances which are restricted as to withdrawal or usage. As of December 31, 2022, the Company had a restricted cash balance of \$500 related to the collateralization of a letter of credit issued by South State Bank in connection with its money transmission licenses, which was released in the first quarter of 2023. As of March 31, 2023, the Company had no restricted cash.

#### RECENT ACCOUNTING PRONOUNCEMENTS

In December 2019, the Financial Accounting Standards Board (the "FASB") issued Accounting Standards Update ("ASU") No. 2019-12, Income Taxes (Topic 740): Simplifying the Accounting for Income Taxes, which simplifies the accounting for income taxes by removing certain exceptions to the general principles in Topic 740. The amendments also improve consistent application of and simplify GAAP for other areas of Topic 740 by clarifying and amending existing guidance. The standard became effective for interim and annual periods beginning after December 15, 2020, with early adoption permitted. We adopted ASU 2019-12 during the quarter beginning January 1, 2021, using the prospective approach except for hybrid tax regimes, which we adopted using the modified retrospective approach. The adoption of ASU 2019-12 resulted in no material impact to the Company's financial statements.

In June 2016, the FASB issued ASU No. 2016-13, Financial Instruments — Credit Losses (Topic 326): This update establishes a new approach to estimate credit losses on certain financial instruments. The update requires financial assets measured at amortized cost to be presented at the net amount expected to be collected. The amended guidance will also update the impairment model for available-for-sale debt securities, requiring entities to determine whether all or a portion of the unrealized loss on such securities is a credit loss. The standard became effective for interim and annual periods beginning after December 15, 2022. Effective January 1, 2023, the Company adopted the provisions of ASU No. 2016-13 and determined that adoption did not have a material impact on our consolidated financial statements.

## ACCUMULATED OTHER COMPREHENSIVE LOSS

As of March 31, 2023 and December 31, 2022, accumulated other comprehensive loss consisted of net unrealized gains and losses on available-for-sale securities.

#### NOTE 3 - BUSINESS COMBINATIONS AND ASSET ACQUISITIONS

#### 2022

Effective January 1, 2022, the Company acquired customer relationships of a payroll business for a cash payment of \$1,970, which included \$31 of transaction costs, and the delivery of a promissory note in the amount of \$411. The acquired customer relationships are recorded as an intangible asset and are being amortized on a straight-line basis over eight years. See Note 11, Subsequent Events for information regarding payments made on this promissory note occurring after March 31, 2023.

#### 2021 and 2020

In September 2021, the Company acquired certain assets of two payroll businesses, which were used to provide payroll processing services. In connection with these acquisitions there are two outstanding promissory notes payable in the amounts of \$2,223 and \$4,080 as of March 31, 2023. One promissory note also includes contingent consideration for which we utilized a Monte Carlo simulation to determine the fair value of the contingent consideration as of March 31, 2023. For the quarter ended March 31, 2023, there was a measurement period adjustment to the fair value of a decrease in the contingent consideration of \$69. For the three months ended March 31, 2023, the fair value of the contingent consideration was \$587, which will be added to promissory note in the second quarter of 2023. See Note 11, Subsequent Events for information regarding an adjustment to the promissory note for additional contingent consideration occurring after March 31, 2023.

In July 2020, we acquired certain assets of a payroll tax business. The Asset Purchase Agreement set forth two subsequent purchase consideration payments, which are contingent on certain thresholds. The first contingent purchase consideration was paid in June 2021. The outstanding contingent purchase consideration of \$2,299 was valued based on the trailing twelve-month revenue at October 31, 2021 and is due to be paid on July 1, 2023.

#### NOTE 4 - INVESTMENTS AND FAIR VALUE MEASUREMENTS

Accounting Standards Codification (ASC) 820 "Fair Value Measurement" (ASC 820) defines fair value, establishes a framework for measuring fair value under U.S. GAAP and enhances disclosures about fair value measurements. Fair value is defined as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date. Valuation techniques used to measure fair value must maximize the use of observable inputs and minimize the use of unobservable inputs. ASC 820 describes a fair value hierarchy based on the following three levels of inputs that may be used to measure fair value, of which the first two are considered observable and the last unobservable:

- Level 1: Quoted prices in active markets for *identical* assets or liabilities;
- Level 2: Quoted prices in active markets for *similar* assets or liabilities; quoted prices in markets that are not active for identical or similar assets or liabilities; and model-driven valuations whose significant inputs are observable; and
- Level 3: Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets or liabilities.

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The following table presents the fair value hierarchy for our financial assets and liabilities measured at fair value on a recurring basis as of March 31, 2023 and December 31, 2022, respectively (in thousands):

|  | Tota | Total Carrying |    |          |    | - 10     |    | - 10    |  |
|--|------|----------------|----|----------|----|----------|----|---------|--|
|  |      | Value          |    | Level 1  |    | Level 2  |    | Level 3 |  |
| March 31, 2023                                   |      |                |    |          |    |          |    |         |  |
| Assets:  |      |                |    |          |    |          |    |         |  |
| Funds held for clients                           |      |                |    |          |    |          |    |         |  |
| Money market funds                               | \$   | 6,286          | \$ | 6,286    | \$ | _        | \$ | _       |  |
| Available-for-sale securities                    |      | 61,792         |    |          |    | 61,792   |    | _       |  |
| Total  | \$   | 68,078         | \$ | 6,286    | \$ | 61,792   | \$ | _       |  |
|  |      |                |    |          |    |          |    |         |  |
| Liabilities:                                     |      |                |    |          |    |          |    |         |  |
| Contingent purchase consideration <sup>(1)</sup> | \$   | 2,886          | \$ | <u> </u> | \$ | <u> </u> | \$ | 2,886   |  |
| Total  | \$   | 2,886          | \$ |          | \$ |          | \$ | 2,886   |  |
|  |      |                |    |          |    |          |    |         |  |
| December 31, 2022                                |      |                |    |          |    |          |    |         |  |
| Assets:  |      |                |    |          |    |          |    |         |  |
| Funds held for clients                           |      |                |    |          |    |          |    |         |  |
| Money market funds                               | \$   | 2,829          | \$ | 2,829    | \$ | _        | \$ | _       |  |
| Available-for-sale securities                    |      | 56,556         |    | _        |    | 56,556   |    | _       |  |
| Total  | \$   | 59,385         | \$ | 2,829    | \$ | 56,556   | \$ | _       |  |
|  |      |                |    |          |    |          |    |         |  |
| Liabilities:                                     |      |                |    |          |    |          |    |         |  |
| Contingent purchase consideration <sup>(1)</sup> | \$   | 2,955          | \$ |          | \$ |          | \$ | 2,955   |  |
| Total  | \$   | 2,955          | \$ |          | \$ |          | \$ | 2,955   |  |

<sup>(1)</sup> See Note 3 — Business Combinations and Asset Acquisitions for further discussion regarding the contingent purchase consideration.

Restricted cash equivalents and investments classified as available-for-sale within funds held for clients consisted of the following (in thousands):

|                                     | Amortized<br>Cost |    | Gross<br>Unrealized<br>Gains <sup>(1)</sup> | Gross<br>Unrealized<br>Losses <sup>(1)</sup> |         |    | Aggregate<br>Estimated<br>Fair Value |
|-------------------------------------|-------------------|----|---|--|---------|----|--------------------------------------|
| March 31, 2023                      |                   |    |   |  |         |    |                                      |
| Restricted cash equivalents         | \$<br>6,297       | \$ | _   | \$   | (11)    | \$ | 6,286                                |
| Available-for-sale securities:      |                   |    |   |  |         |    |                                      |
| Certificates of deposit             | 980               |    | 3   |  | (2)     |    | 981                                  |
| Corporate debt securities           | 57,523            |    | 62  |  | (1,685) |    | 55,900                               |
| Municipal bonds                     | 4,784             |    | _   |  | (330)   |    | 4,454                                |
| U.S. Government agency securities   | 500               |    | _   |  | (43)    |    | 457                                  |
| Total available-for-sale securities | <br>63,787        |    | 65  |  | (2,060) |    | 61,792                               |
|                                     |                   |    |   |  |         |    |                                      |
| Total <sup>(2)</sup>                | \$<br>70,084      | \$ | 65  | \$   | (2,071) | \$ | 68,078                               |
|                                     |                   |    |   |  |         |    |                                      |
| December 31, 2022                   |                   |    |   |  |         |    |                                      |
| Restricted cash equivalents         | \$<br>2,829       | \$ | _   | \$   | _       | \$ | 2,829                                |
| Available-for-sale securities:      |                   |    |   |  |         |    |                                      |
| Certificates of deposit             | 983               |    | 4   |  | (2)     |    | 985                                  |
| Corporate debt securities           | 52,251            |    | 1   |  | (2,023) |    | 50,229                               |
| Municipal bonds                     | 5,297             |    | _   |  | (405)   |    | 4,892                                |
| U.S. Government agency securities   | 500               |    | _   |  | (50)    |    | 450                                  |
| Total available-for-sale securities | <br>59,031        |    | 5   |  | (2,480) | _  | 56,556                               |
|                                     |                   |    |   |  |         |    |                                      |
| Total <sup>(2)</sup>                | \$<br>61,860      | \$ | 5   | \$   | (2,480) | \$ | 59,385                               |

- Unrealized gains and losses on available-for-sale securities are included as a component of comprehensive loss. As of March 31, 2023 and December 31, 2022, there were 23 and 3 securities, respectively, in an unrealized gain position and there were 114 and 124 securities in an unrealized loss position, respectively. As of March 31, 2023, these unrealized losses were less than \$81 individually and \$2,071 in the aggregate. As of December 31, 2022, these unrealized losses were less than \$96 individually and \$2,480 in the aggregate. These securities have not been in a continuous unrealized gain or loss position for more than 12 months. We do not intend to sell these investments and we do not expect to sell these investments before recovery of their amortized cost basis, which may be at maturity. We review our investments to identify and evaluate investments that indicate credit losses. Factors considered in determining whether a loss is a credit loss include the length of time and extent to which fair value has been less than the cost basis, the credit rating of the investment, and our intent and ability to hold the investment for a period of time sufficient to allow for any anticipated recovery in market value.
- (2) At March 31, 2023 and December 31, 2022, none of these securities were classified as cash and cash equivalents on the accompanying Condensed Consolidated Balance Sheets.

Funds held for clients represent assets that the Company has classified as restricted for use solely for the purposes of satisfying the obligations to remit funds relating to the Company's payroll and payroll tax filing services, which are classified as client funds obligations on our Condensed Consolidated Balance Sheets.

Funds held for clients have been invested in the following categories (in thousands):

|  | <b>March 31, 2023</b> |         | Dece | mber 31, 2022 |
|--|-----------------------|---------|------|---------------|
| Restricted cash and cash equivalents held to satisfy client funds obligations        | \$                    | 161,673 | \$   | 147,032       |
| Restricted short-term marketable securities held to satisfy client funds obligations |                       | 6,789   |      | 9,174         |
| Restricted long-term marketable securities held to satisfy client funds obligations  |                       | 55,003  |      | 47,382        |
| Total funds held for clients   | \$                    | 223,465 | \$   | 203,588       |

Expected maturities of available-for-sale securities as of March 31, 2023 are as follows (in thousands):

| One year or less                  | \$<br>6,789  |
|-----------------------------------|--------------|
| After one year through five years | 55,003       |
| Total                             | \$<br>61,792 |

## NOTE 5 - GOODWILL AND OTHER INTANGIBLE ASSETS

|          | December 3 |     |              |      |            |
|----------|------------|-----|--------------|------|------------|
|          | 2022       |     | Acquisitions | Marc | h 31, 2023 |
| Goodwill | \$ 86,     | 011 | \$ —         | \$   | 86,011     |

We believe significant synergies are expected to arise from our strategic acquisitions and their assembled work forces. This factor contributed to a purchase price that was in excess of the fair value of the net assets acquired and, as a result, we recorded goodwill for each acquisition. A portion of acquired goodwill will be amortizable for tax purposes. As of March 31, 2023, there has been no impairment of goodwill based on the qualitative assessments performed by the Company.

| Gross Intangible Assets | Mar | rch 31, 2023 |
|-------------------------|-----|--------------|
| Customer relationships  | \$  | 116,971      |
| Developed technology    |     | 12,001       |
| Reseller relationships  |     | 1,344        |
| Trade names             |     | 880          |
| Non-compete agreements  |     | 1,032        |
|                         | \$  | 132,228      |

The gross carrying amount and accumulated amortization of our intangible assets as of March 31, 2023 are as follows (in thousands, except weighted average periods):

|                        | Weighted Average<br>Amortization<br>Period<br>(in Years) | Gross         | Accumulated<br>Amortization | Net          |
|------------------------|--|---------------|-----------------------------|--------------|
| March 31, 2023         |  |               |                             |              |
| Customer relationships | 8.7  | \$<br>116,971 | \$<br>(55,972)              | \$<br>60,999 |
| Developed technology   | 6.6  | 12,001        | (10,551)                    | 1,450        |
| Reseller relationships | 6.9  | 1,344         | (908)                       | 436          |
| Trade names            | 3.0  | 880           | (855)                       | 25           |
| Non-compete agreements | 5.2  | 1,032         | (918)                       | 114          |
|                        | 8.4  | \$<br>132,228 | \$<br>(69,204)              | \$<br>63,024 |
| December 31, 2022      |  |               |                             |              |
| Customer relationships | 8.7  | \$<br>116,971 | \$<br>(52,700)              | \$<br>64,271 |
| Developed technology   | 6.6  | 12,001        | (10,283)                    | 1,718        |
| Reseller relationships | 6.9  | 1,344         | (889)                       | 455          |
| Trade names            | 3.0  | 880           | (847)                       | 33           |
| Non-compete agreements | 5.2  | 1,032         | (915)                       | 117          |
|                        | 8.4  | \$<br>132,228 | \$<br>(65,634)              | \$<br>66,594 |

We record amortization expenses using the straight-line method over the estimated useful lives of the intangible assets, as noted above. Amortization expenses recorded in Operating Expenses were \$3,302 and \$3,432 for the three months ended March 31, 2023 and 2022, respectively. Amortization expenses recorded in Cost of Sales were \$268 and \$296 for the three months ended March 31, 2023 and 2022, respectively. There was no impairment of intangibles during the three months ended March 31, 2023 based on the qualitative assessment performed by the Company. However, if market, political and other conditions over which we have no control continue to affect the capital markets and our stock price declines, we may experience an impairment of our intangibles in future quarters.

The following table summarizes the future estimated amortization expense relating to our intangible assets as of March 31, 2023 (in thousands):

| 2023       | \$<br>10,030 |
|------------|--------------|
| 2024       | 13,338       |
| 2025       | 12,554       |
| 2026       | 9,442        |
| 2027       | 7,267        |
| 2028       | 5,816        |
| Thereafter | <br>4,577    |
|            | \$<br>63,024 |

#### **NOTE 6 - NOTES PAYABLE**

The following table summarizes our outstanding debt as of the dates indicated (in thousands):

|  | Maturity             | <b>Cash Interest Rate</b> | Mar | ch 31, 2023 | Decei | mber 31, 2022 |
|--|----------------------|---------------------------|-----|-------------|-------|---------------|
| Subordinated Notes Payable – Acquisitions <sup>(1)</sup> | 5/1/2023 - 9/30/2026 | 2.00% - 3.00%             | \$  | 6,715       | \$    | 6,947         |
| Senior Credit Facility                                   | 10/1/2025            | 13.75%                    |     | 31,664      |       | 30,607        |
| Gross Notes Payable                                      |                      |                           | \$  | 38,379      | \$    | 37,554        |

(1) See Note 3 — Business Combinations and Asset Acquisitions and Subordinated Notes Payable - Acquisitions section below for further discussion regarding the notes payable related to acquisitions.

The following table summarizes the debt issuance costs as of the dates indicated (in thousands):

|                                       | G  | ross Notes Payable | Debt Issuance Costs and Debt Discount |         | N  | Vet Notes Payable |
|---------------------------------------|----|--------------------|---------------------------------------|---------|----|-------------------|
| March 31, 2023                        |    |                    |                                       |         |    | -                 |
| Current portion of notes payable      | \$ | 6,043              | \$                                    | (625)   | \$ | 5,418             |
| Notes payable, net of current portion |    | 32,336             |                                       | (1,858) |    | 30,478            |
| Total                                 | \$ | 38,379             | \$                                    | (2,483) | \$ | 35,896            |
|                                       | _  |                    | -                                     |         |    |                   |
| December 31, 2022                     |    |                    |                                       |         |    |                   |
| Current portion of notes payable      | \$ | 4,774              | \$                                    | (668)   | \$ | 4,106             |
| Notes payable, net of current portion |    | 32,780             |                                       | (1,985) |    | 30,795            |
| Total                                 | \$ | 37,554             | \$                                    | (2,653) | \$ | 34,901            |
|                                       |    |                    |                                       |         | _  |                   |

The following table summarizes the future principal payments related to our outstanding debt as of March 31, 2023 (in thousands):

| 2023  | \$<br>4,543  |
|-------|--------------|
| 2024  | 6,367        |
| 2025  | 24,494       |
| 2026  | 2,975        |
| 2027  | <br>_        |
| Total | \$<br>38,379 |

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#### Subordinated Notes Payable - Acquisitions

In January 2023, the Company resolved the outstanding claims for indemnification for which it was holding back payment of the subordinated note payable as security for such claim. As a result of the resolution of those claims, the remaining balance of \$232 has been paid to the Seller (\$182) and to the claimant (\$50) in satisfaction of its claim. There are no further amounts due or owing under this subordinated note payable.

There remains an outstanding contingent consideration of \$587 in connection with a payroll business acquired in September 2021, which will be added to the promissory note issued in connection with the acquisition in the second quarter of 2023. See Note 11, Subsequent Events for information regarding an adjustment to the promissory note for additional contingent consideration occurring after March 31, 2023.

Senior Credit Facility with Structural Capital Investments III, LP

On September 10, 2021, the Company entered into a Loan and Security Agreement with Structural Capital Investments III, LP ("Structural" and together with the other lenders that are or become parties thereto, the "Lenders"), and Ocean II PLO LLC, as administrative and collateral agent for Structural and the Lenders ("Agent"), under the terms of which the Lenders have committed to lend us up to \$50,000 in term loan financing to support our growth needs (the "Facility") until June 30, 2022. Of the amount committed by the Lenders, the Company drew \$30,000 in September 2021, at the closing and the remaining \$20,000 has lapsed. The Company also entered into a secured promissory note with the Agent evidencing our obligations under the Facility. The Company's obligations are further guaranteed by each of our subsidiaries and secured by our assets and the assets of our subsidiaries.

At the onset of the agreement, we paid to the Lenders an origination fee of \$500. Interest accrues on any outstanding balance at a rate equal to the greater of 9.0% or the Prime Rate, plus 5.75% (the "Basic Rate") and is payable in advance, which as of March 31, 2023 was 13.75%. In addition, interest is paid in kind ("PIK") at a rate of 1.00% or 1.25% based on our APR Ratio, measured on a quarterly basis. The PIK interest is added to our outstanding balance and accrues interest at the Basic Rate. Interest only payments are due until October 2023, with an option to extend until October 2024, dependent on certain financial or revenue metrics before the end of the first twenty-four months of the Facility.

Principal payments begin after the expiration of the interest only period, and are based on a five year amortization schedule, with a balloon payment due in October 2025. The table above in this Note 6 — Notes Payable summarizing future principal payments assumes the Company will not extend the period of interest only payments to October 2024. Upon payment in full of the obligations under the Facility, we are to pay Lenders a final payment fee equal to 1.0% of the increase in our market capitalization since the onset of the agreement, at that time valued at \$182,400.

The Company has agreed to provide the Lenders the right to participate in a future offering—whether public or private—on the same terms and conditions as other investors for an amount not to exceed \$3,000.

There are no financial covenants if our net cash position is equal to or greater than zero. If our net cash position is less than zero, the Company would be subject to the following financial covenants: (i) unrestricted cash of no less than \$5,000, (ii) maintain an APR ratio of no less than 0.70:1.00 through September 10, 2023, and (iii) maintain an APR ratio of no less than 0.60:1.00 from September 10, 2023 through the remainder of the term of the Facility. The APR ratio would be the ratio of our tested debt to our annual recurring revenue and would be measured on a quarterly basis. Our Tested Debt consists of our outstanding obligations under the Facility (exclusive of PIK interest) and any indebtedness issued or earnouts owed to sellers in connection with acquisitions.

#### NOTE 7 – CONTRACTS WITH CUSTOMERS AND REVENUE CONCENTRATION

#### Receivables

Receivables from contracts with customers, net of allowance for doubtful accounts of \$4,027, were \$14,762 at March 31, 2023. Receivables from contracts with customers, net of allowance for doubtful accounts of \$3,248, were \$12,123 at December 31, 2022. The increase in the receivable balance during the first quarter of 2023 is primarily due to deferred payment terms on many of our Earned Retention Tax Credit commitments. No customers represented more than 10% of our net accounts receivable balance as of March 31, 2023 and December 31, 2022, respectively.

#### **Deferred Commissions**

Deferred commission costs from contracts with customers were \$7,525 and \$6,660 at March 31, 2023 and December 31, 2022, respectively. The amount of amortization recognized for the three months ended March 31, 2023 was \$496, and for the three months ended March 31, 2022 was \$345.

#### **Deferred Revenue**

During the three months ended March 31, 2023 and March 31, 2022, revenue of \$5,613 and \$3,058, respectively, was recognized from the deferred revenue balance at the beginning of each period.

## Transaction Price Allocated to the Remaining Performance Obligations

As of March 31, 2023, approximately \$21,295 of revenue is expected to be recognized from remaining performance obligations. We expect to recognize revenue on approximately 92% of these remaining performance obligations over the next 12 months, with the balance recognized thereafter.

#### **Revenue Concentration**

During the three months ended March 31, 2023 and 2022, there were no customers that individually represented 10% or more of consolidated revenue.

#### **NOTE 8 - LEASES**

We have entered into office space lease agreements, which qualify as operating leases under ASU No. 2016-02, "Leases (Topic 842)". Under such leases, the lessors receive annual minimum (base) rent. The leases have original terms (excluding extension options) ranging from one year to ten years. Our lease agreements do not contain any material residual value guarantees or material restrictive covenants.

We record base rent expense under the straight-line method over the term of the lease. In the accompanying Condensed Consolidated Statements of Comprehensive Income (Loss), rent expense is included in operating expenses under general and administrative expenses. The components of the rent expense for the three months ended March 31, 2023 and 2022 are as follows (in thousands):

|                      | Th | Three Months Ended March 31, |    |      |  |  |
|----------------------|----|------------------------------|----|------|--|--|
|                      |    | 2023                         |    | 2022 |  |  |
| Operating lease cost | \$ | 531                          | \$ | 557  |  |  |
| Sublease income      |    | (5)                          |    | (11) |  |  |
| Net rent expense     | \$ | 526                          | \$ | 546  |  |  |

For purposes of calculating the operating lease assets and lease liabilities, extension options are not included in the lease term unless it is reasonably certain we will exercise the option, or the lessor has the sole ability to exercise the option. The weighted average discount rate of our operating leases is 8% as of March 31, 2023 and December 31, 2022, respectively. The weighted average remaining lease term is five years and five years as of March 31, 2023 and December 31, 2022, respectively.

Supplemental cash flow information related to operating leases for the three months ended March 31 are as follows (in thousands):

|   | Three Months Ended March 31, |    |      |  |  |
|---|------------------------------|----|------|--|--|
|   | <br>2023                     |    | 2022 |  |  |
| Cash paid for amounts included in the measurement of lease liabilities:         | _                            |    |      |  |  |
| Operating cash outflows from operating leases                                   | \$<br>494                    | \$ | 476  |  |  |
| Non-cash operating activities:  |                              |    |      |  |  |
| Operating lease assets obtained in exchange for new operating lease liabilities | \$<br>_                      | \$ | _    |  |  |

Future minimum commitments over the life of all operating leases, which exclude variable rent payments, are as follows (in thousands):

| 2023                         | \$<br>1,759 |
|------------------------------|-------------|
| 2024                         | 2,154       |
| 2025                         | 1,765       |
| 2026                         | 1,313       |
| 2027                         | 1,121       |
| 2028                         | 1,075       |
| Thereafter                   | 567         |
| Total minimum lease payments | 9,754       |
| Less: imputed interest       | (1,985)     |
| Total lease liabilities      | \$<br>7,769 |

#### **NOTE 9 - SHARE-BASED COMPENSATION**

We have one active equity plan, the 2018 Incentive Award Plan (the "2018 Plan"). The 2018 Plan, approved by our shareholders, replaced our 2009 Equity Incentive Plan, as amended (the "2009 Plan"), however, the terms and conditions of the 2009 Plan will continue to govern any outstanding awards granted thereunder. In January 2023, we granted Performance Stock Units ("PSU") to certain members of management under the 2018 Plan. Each PSU will convert into one restricted stock unit ("RSU") at the end of the performance period. The number of RSUs into which the PSUs convert for each member of management who received the award will be a sliding scale between 0% to 200% of the target amount based on the Company's achievement of certain performance metrics tied to the Company's recurring revenue and gross profit for 2023. Once converted, the RSU will vest as follows: one-third on the date the PSU is converted (which is expected to be between January 1, 2024, and March 31, 2024), one-third will vest on January 2, 2025, and one-third will vest on January 2, 2026.

The number of shares available for issuance under the 2018 Plan is equal to 4,350 shares. We have an aggregate of 2,549 options, RSUs and PSUs granted and outstanding pursuant to the 2018 Plan as of March 31, 2023. As of March 31, 2023, the number of shares available for future grant under the 2018 Plan is 1,632.

Share based compensation for our stock option plans for the three months ended March 31, 2023 and March 31, 2022 was \$1,337 and \$729, respectively. We issued 277 shares of common stock related to exercises of stock options for the three months ended March 31, 2023 and issued no shares of common stock related to exercises for the three months ended March 31, 2022. We issued 98 and 43 shares of common stock upon the vesting of restricted stock units for the three months ended March 31, 2023 and 2022, respectively.

## NOTE 10 - NET EARNINGS (LOSS) PER SHARE

We compute net income or loss per share based on the weighted average number of common shares outstanding for the period. Diluted net income per share reflects the maximum dilution that would have resulted from incremental common shares issuable upon the exercise of stock options or vesting of RSUs and in some cases PSUs. In periods of net income, we compute the adjustment to the denominator of our dilutive net earnings per share calculation to include these stock options, RSUs, and PSUs, as applicable, using the treasury stock method. Regardless of the period resulting in net income or net loss, we exclude the adjustment to the denominator of our dilutive net earnings (loss) per share calculation to the extent that they are anti-dilutive.

For the three months ended March 31, 2023, we included an adjustment to the denominator of our dilutive earnings per share calculation for 773 options and RSUs but excluded 79 shares related to PSUs as these instruments would not be considered vested if we were at the end of the contingency period. For the three months ended March 31, 2022, we have excluded stock options and restricted stock units of 309 as they were anti-dilutive.

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The following table sets forth the computation of basic and diluted net income (loss) per common share for the three months ended March 31 (in thousands, except per share amounts):

|   | Three Months Ended March 31, |        |    | l March 31, |  |
|---|------------------------------|--------|----|-------------|--|
|   |                              | 2023   |    | 2022        |  |
| Basic:  |                              |        |    |             |  |
| Net income (loss)                                   | \$                           | 339    | \$ | (3,017)     |  |
| Weighted-average shares of common stock outstanding |                              | 20,347 | _  | 20,041      |  |
| Basic earnings (loss) per share                     | \$                           | 0.02   | \$ | (0.15)      |  |
|   |                              |        |    |             |  |
| Diluted:  |                              |        |    |             |  |
| Net income (loss)                                   | \$                           | 339    | \$ | (3,017)     |  |
| Weighted-average shares of common stock outstanding |                              | 21,041 |    | 20,041      |  |
| Diluted earnings (loss) per share                   | \$                           | 0.02   | \$ | (0.15)      |  |

## NOTE 11 - SUBSEQUENT EVENTS

In April 2023, the Company calculated the final contingent consideration due in connection with the acquisition of a payroll business in September 2021. As a result, the fair value of the contingent consideration of \$587 was added as an increase to the principal balance due on the promissory note.

In May 2023, the Company paid the outstanding balance of a subordinated note payable in connection with the acquisition of customer relationships of a payroll business that took place in 2022. As a result, the remaining balance of \$422 has been paid to the seller consisting of \$411 in principal and \$11 in accrued interest. There are no further amounts due or owing under this subordinated note payable.

#### ITEM 2. MANAGEMENT'S DISCUSSION AND ANALYSIS OF FINANCIAL CONDITION AND RESULTS OF OPERATIONS

#### CAUTIONARY STATEMENT REGARDING FORWARD-LOOKING STATEMENTS

This Form 10-Q contains certain statements made by management that may constitute "forward-looking" statements within the meaning of the safe harbor provisions of the U.S. Private Securities Litigation Reform Act of 1995. These forward-looking statements about our financial results may include expected or projected U.S GAAP and non-U.S. GAAP financial and other operating and non-operating results. The words "believe," "may," "will," "estimate," "projects," "anticipate," "intend," "expect," "should," "plan," and similar expressions are intended to identify forward-looking statements. Examples of "forward-looking statements" include statements we make regarding our operating performance, future results of operations and financial position, revenue growth, earnings or other projections. We have based these forward-looking statements largely on our current expectations and projections about future events and trends that we believe may affect our financial condition, results of operations, business strategy, short-term and longterm business operations and objectives, and financial needs. The achievement or success of the matters covered by such forward-looking statements involves risks, uncertainties and assumptions, over many of which we have no control. If any such risks or uncertainties materialize or if any of the assumptions prove incorrect, the Company's results could differ materially from the results expressed or implied by the forward-looking statements we make. The risks and uncertainties referred to above include—but are not limited to—risks associated with breaches of the Company's security measures; risks associated with the Company's rate of growth and anticipated revenue run rate, including impact of the current environment, interruptions to supply chains and extended shut down of businesses, political unrest, including the current issues between Russian and Ukraine, reductions in employment and an increase in business failures, specifically among our clients, the Company's ability to convert deferred revenue and unbilled deferred revenue into revenue and cash flow, and ability to maintain continued growth of deferred revenue and unbilled deferred revenue; possible fluctuations in the Company's financial and operating results; the expiration of major revenue streams such as Earned Retention Tax Credits; regulatory pressures on economic relief enacted as a result of the COVID-19 pandemic that change or cause different interpretations with respect to eligibility for such programs; privacy concerns and laws and other regulations may limit the effectiveness of our applications; factors affecting the Company's term loan; domestic and international regulatory developments, including changes to or applicability to our business of privacy and data securities laws, money transmitter laws and anti-money laundering laws; the financial and other impact of any previous and future acquisitions; the Company's ability to continue to release, gain customer acceptance of and provide support for new and improved versions of the Company's services; successful customer deployment and utilization of the Company's existing and future services; technological developments; the nature of the Company's business model; interest rates; competition; various financial aspects of the Company's subscription model; impairment of intangible assets; restrictive debt covenants; interruptions or delays in the Company's services or the Company's Web hosting; access to additional capital; the Company's ability to hire, retain and motivate employees and manage the Company's growth; litigation and any related claims, negotiations and settlements, including with respect to intellectual property matters or industry-specific regulations; volatility and weakness in bank and capital markets; factors affecting the Company's deferred tax assets and ability to value and utilize them; volatility and low trading volume of our common stock; collection of receivables; and general developments in the economy, financial markets, credit markets and the impact of current and future accounting pronouncements and other financial reporting standards.

Further information on these and other factors that could affect the Company's financial results is included in the reports on Forms 10-K, 10-Q and 8-K, and in other filings we make with the SEC from time to time. These documents are available on the SEC Filings section of the Investor Information section of the Company's website at investor.asuresoftware.com. Asure assumes no obligation and does not intend to update these forward-looking statements, except as required by law.

#### **OVERVIEW**

#### **Our Business**

The following review of Asure's financial position as of March 31, 2023 and December 31, 2022, and results of operations for the three months ended March 31, 2023 and 2022 should be read in conjunction with our 2022 Annual Report on Form 10-K filed with the SEC on February 27, 2023. Asure's internet website address is www.asuresoftware.com. Our annual reports on Form 10-K, quarterly reports on Form 10-Q, current reports on Form 8-K and amendments to those reports filed or furnished pursuant to Section 13(a) or 15(d) of the Securities Exchange Act of 1934 are available through the investor relations page of our internet website free of charge as soon as reasonably practicable after they are electronically filed, or furnished to, the SEC. Asure's internet website and the information contained in our website or connected to our website are not incorporated into this Quarterly Report on Form 10-Q, however we do post information on the investor relations page of our website that we believe may be of interest to our investors.

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Asure is a provider of cloud-based Human Capital Management ("HCM") software solutions delivered as Software-as-a-Service ("SaaS") for small and medium-sized businesses ("SMBs"). We offer human resources ("HR") tools necessary to build a thriving workforce, provide the resources to stay compliant with dynamic federal, state, and local tax jurisdictions and their respective labor laws, freeing cash flows so SMBs can spend their financial capital on growing their businesses rather than administrative overhead that can impede growth. Our solutions also provide new ways for employers to connect with and to differentiate themselves with their employees in order to enhance their relationships with their talent. Asure's HCM suite ("Asure HCM") includes Payroll & Tax solutions, HR compliance and services, Time & Attendance software and data integrations that enable employers and their employees to enhance efficiencies and take advantage of value-added solutions, which we refer to as AsureMarketplace<sup>TM</sup>. AsureMarketplace<sup>TM</sup> automates interactions between our HCM systems with third-party providers to enhance efficiency, improve accuracy and to extend the range of services offered to employers and their employees. We offer our services directly and indirectly through our network of Reseller Partners.

From recruitment to retirement, our solutions help more than 100,000 SMBs across the United States. Approximately 15,000 of our clients are direct and the 85,000 remaining clients are indirect, as they have contracts with Reseller Partners who white label our solutions.

We strive to be the most trusted HCM resource to SMBs. We target less densely populated U.S. metropolitan cities where fewer of our competitors have a presence. Our solutions solve three primary challenges that prevent businesses from growing: HR complexity, allocation of human and financial capital, and the ability to build great teams. We have and will continue to invest in research and development to expand our solutions. Our solutions reduce the administrative burden on employers and increases employee productivity while managing the employment lifecycle.

#### Acquisitions

On January 1, 2022, we acquired certain assets of a reseller partner, which were used to provide payroll processing services. The partner is located in the northeastern United States. The aggregate purchase price that the Company paid for these assets was \$2,350, paid as follows: (i) \$1,939 in cash at closing and (ii) the delivery of a promissory note in the amount of \$411. The Company paid the full amount due, including interest, on this promissory note on May 1, 2023.

On September 30, 2021, the Company acquired certain assets of two payroll businesses, which were used to provide payroll processing services. In connection with these acquisitions there are two outstanding promissory notes payable in the amounts of \$2,223 and \$4,080 as of March 31, 2023, respectively. The acquisition related to the promissory note in the amount of \$4,080 also included contingent consideration for which we utilized a Monte Carlo simulation to determine the fair value of the contingent consideration as of March 31, 2023. For the quarter ended March 31, 2023, there was a measurement period adjustment to the fair value of a decrease in the contingent consideration of \$69. For the three months ended March 31, 2023 the fair value of the contingent consideration was finally calculated at \$587, which was added as an increase to the outstanding principal balance due on the promissory note in the second quarter of 2023.

#### **RESULTS OF OPERATIONS** (in thousands)

The following table sets forth, for the fiscal periods indicated, the percentage of total revenues represented by certain items in the Company's Condensed Consolidated Statements of Comprehensive Income (Loss):

|   | Three Months Ende | ed March 31, |
|---|-------------------|--------------|
|   | 2023              | 2022         |
| Revenues  | 100 %             | 100 %        |
| Gross profit                                      | 74 %              | 64 %         |
| Sales and marketing                               | 22 %              | 20 %         |
| General and administrative                        | 30 %              | 31 %         |
| Research and development                          | 6 %               | 7 %          |
| Amortization of intangible assets                 | 10 %              | 14 %         |
| Total operating expenses                          | 68 %              | 72 %         |
| Interest expense                                  | (6)%              | (3)%         |
| Other income(expense), net                        | — %               | — %          |
| Income (loss) from operations before income taxes | — %               | (12)%        |
| Net income (loss)                                 | 1 %               | (12)%        |

#### Revenue

Revenues are comprised of recurring revenues, professional services, hardware, and other revenues. We expect our revenues to increase as we introduce new applications, expand our client base and renew and expand relationships with existing clients. As a percentage of total revenues, we expect our mix of recurring revenues, and professional services, hardware and other revenues to remain relatively constant. While revenue mix varies by product, recurring revenue represented over 84% of total revenue in three months ended March 31, 2023, compared to 94% in three months ended March 31, 2022.

Our revenue was derived from the following sources (in thousands):

|   | Three Months Ended March 31, |           |    |        | Variance |       |       |   |
|---|------------------------------|-----------|----|--------|----------|-------|-------|---|
|   |                              | 2023 2022 |    | 2023   |          |       | \$    | % |
| Recurring                                 | \$                           | 27,956    | \$ | 23,004 | \$       | 4,952 | 22 %  |   |
| Professional services, hardware and other |                              | 5,108     |    | 1,329  |          | 3,779 | 284 % |   |
| Total                                     | \$                           | 33,064    | \$ | 24,333 | \$       | 8,731 | 36 %  |   |

#### Recurring Revenues

Recurring revenues include fees for our payroll, payroll tax, tax management, time and labor management, HR compliance services, AsureMarketplace<sup>TM</sup> and other Asure solutions as well as fees charged for form filings and delivery of client payroll checks and reports. These revenues are derived from fixed amounts charged per billing period and sometimes an additional fee per employee or transaction processed. We do not require clients to enter into long-term contractual commitments for our services. Our billing period varies by client based on when each client pays its employees, which may be weekly, bi-weekly, semi-monthly or monthly. We also generate recurring revenue from our Reseller Partners that license our solutions. Because recurring revenues are based, in part, on fees for use of our applications and the delivery of checks and reports that are levied on a per-employee basis, our recurring revenues increase as our clients hire more employees. Recurring revenues are recognized in the period services are rendered.

Recurring revenues include revenues relating to the annual processing of payroll forms, such as Form W-2 and Form 1099, and revenues from processing unscheduled payroll runs (such as bonuses) for our clients. Because payroll forms are typically processed in the first quarter of the year and many of our clients are subject to form filing requirements mandated by the Affordable Care Act ("ACA"), first quarter revenues and margins are generally higher than in subsequent quarters. We anticipate our revenues will continue to exhibit this seasonal pattern related to ACA form filings for so long as the ACA (or replacement legislation) includes employer reporting requirements. In addition, we often experience increased revenues during the fourth quarter due to unscheduled payroll runs for our clients that occur before the end of the year. Therefore, we expect the seasonality of our revenue cycle to decrease to the extent clients utilize more of our non-payroll applications.

This revenue line also includes interest earned on funds held for clients as well as revenues generated via fixed fee arrangements for provisioning and filing for Employee Retention Tax Credit ("ERTC") credits. Interest earned is generated from funds we collect from clients in advance of either the applicable due date for payroll tax submissions or the applicable disbursement date for employee payment services. These collections from clients are typically disbursed from one to 30 days after receipt, with some funds being held for up to 120 days. We typically invest funds held for clients in money market funds, demand deposit accounts, commercial paper, fixed income securities and certificates of deposit until they are paid to the applicable tax or regulatory agencies or to client employees. The amount of interest we earn from the investment of client funds is also impacted by changes in interest rates. Asure also generates revenues from provisioning and filing for ERTC. Revenue generated for such activity is based on multi-year contracts with volume commitments and is recorded as recurring revenues.

Recurring revenue for the three months ended March 31, 2023 was \$27,956, an increase of \$4,952, or 22%, from \$23,004 for the three months ended March 31, 2022. Recurring revenue increase is primarily due to an increase of approximately \$1,874 in interest earned on funds held for clients, an increase of \$1,336 in HR compliance revenue, and an increase of \$1,157 in revenue from AsureMarketplace<sup>TM</sup>.

Professional Services, Hardware and Other Revenues

Professional Services, Hardware and Other Revenues represents implementation fees, one-time consulting projects, on-premise maintenance, hardware devices to enhance our software products as well as ERTC revenues that are transactional in nature.

Professional services, hardware and other revenue increased \$3,779, or 284%, for the three months ended March 31, 2023 from the similar period in 2022, primarily due to growth in non-recurring ERTC revenue.

Although our total customer base is widely spread across industries, our sales are concentrated in SMBs. We continue to target SMBs across industries as prospective customers. Geographically, we sell our products primarily in the United States.

In addition to continuing to develop our workforce solutions and release of new software updates and enhancements, we continue to actively explore other opportunities to acquire additional products or technologies to complement our current software and services.

#### **Gross Profit and Gross Margin**

Consolidated gross profit for the three months ended March 31, 2023 was \$24,400, an increase of \$8,936, or 58%, from \$15,464 for the three months ended March 31, 2022. Gross margin as a percentage of revenue was 74% for the three months ended March 31, 2023 as compared to 64% for the three months ended March 31, 2022. Our increase in gross margin is primarily attributable to the increase in revenue and more efficient operations resulting primarily from a decrease in salaries and benefits driven by consolidation and standardization efforts across the Company, which have reined in costs.

Our cost of sales relates primarily to direct product costs, compensation for operations and related consulting expenses, hardware expenses, facilities and related expenses and the amortization of our purchased software development costs. We include intangible amortization related to developed and acquired technology within cost of sales.

#### **Sales and Marketing Expenses**

Sales and marketing expenses primarily consist of salaries and related expenses for sales and marketing staff, including stock-based expenses, commissions, as well as marketing programs, which include events, corporate communications and product marketing activities.

Selling and marketing expenses for the three months ended March 31, 2023 were \$7,200, an increase of \$2,303, or 47%, from \$4,897 for the three months ended March 31, 2022, primarily due to increased personnel costs, higher sales commissions owing to increased revenues and higher advertising expense. Selling and marketing expenses as a percentage of revenue increased to 22% for the three months ended March 31, 2023 from 20% for the same period in 2022.

We continue to expand and increase selling costs as we focus on hiring direct sales personnel, expanding recognition of our brand, and lead generation.

#### **General and Administrative Expenses**

General and administrative expenses primarily consist of salaries and related expenses, including stock-based expenses for finance and accounting, legal, internal audit, human resources and management information systems personnel, legal costs, professional fees, and other corporate expenses such as transaction costs for acquisitions.

General and administrative expenses for the three months ended March 31, 2023 were \$9,956, an increase of \$2,471, or 33%, from \$7,485 for the three months ended March 31, 2022, primarily attributable to increased personnel, share-based compensation, and contracting costs. General and administrative expenses as a percentage of revenue decreased to 30% for the three months ended March 31, 2023 from 31% for the same period in 2022.

#### **Research and Development Expenses**

Research and development ("R&D") expenses consist primarily of salaries and related expenses, including stock-based expenses for employees supporting our R&D activities.

R&D expenses for the three months ended March 31, 2023 were \$1,979, an increase of \$158, or 9%, from \$1,821 for the three months ended March 31, 2022. The increase in R&D expense is primarily attributable to an increase in personnel costs driven by continued enhancements of our products and technologies. R&D expenses as a percentage of revenue decreased to 6% for the three months ended March 31, 2023 from 7% for the same period in 2022.

We will continue to enhance our products and technologies through expansion of our technological resources by increasing headcount and development partnerships, as well as through organic improvements and acquired intellectual property. We will continue to expand the breadth of integration between our solutions, allowing direct clients and resellers the ability to easily add and implement components across our entire solution set. We believe that our expanded investment in product, engineering, SaaS hosting, mobile and hardware technologies lay the groundwork for broader market opportunities and represents a key aspect of our competitive differentiation. Native mobile applications, common user interface, expanded web service integration and other technologies are all part of our initiatives.

Our development efforts for future releases and enhancements are driven by feedback received from our existing and potential customers and by gauging market trends. We believe we have the appropriate development team to design and enhance our solution suite and integrated platform. We have also made significant investments outside of core R&D into compliance and certifications, including SOC I Type 2 and SOC II Type 2 certifications, BIPA, CCPA, and other initiatives.

## **Amortization of Intangible Assets**

Amortization expense in operating expenses for the three months ended March 31, 2023 was \$3,302, a decrease of \$130, or 4%, from \$3,432 for the three months ended March 31, 2022. Amortization expense as a percentage of revenue decreased to 10% for the three months ended March 31, 2023 from 14% for the same period in 2022, respectively.

## Interest Expense, Net

Interest expense, net for the three months ended March 31, 2023 was \$1,944 compared to \$820 for the three months ended March 31, 2022. Interest expense, net as a percentage of revenue was 6% and 3% for the three months ended March 31, 2023 and March 31, 2022, respectively. The increase in interest expense, net in the current period is primarily due to our credit facility with Structural Capital Investments II LP signed in the third quarter of 2021 as discussed in Note 6 - Notes Payable.

#### Other Income, Net

Other income, net for the three months ended March 31, 2023 was \$83 compared to \$4 for the three months ended March 31, 2022. Other income, net as a percentage of revenue was negligible for the three months ended March 31, 2023 and March 31, 2022, respectively. For the three months ended March 31, 2023, the amounts in other income, net primarily consisted of contingent liability adjustments.

#### **Income Taxes**

For the three months ended March 31, 2023 and 2022, we recorded an income tax benefit attributable to continuing operations of \$237 and expense of \$30, respectively, a decrease of \$267 or 890%.

#### Net Income (Loss)

We generated income of \$339, or \$0.02 per share, during the three months ended March 31, 2023, compared to a loss of \$3,017, or \$0.15 per share, during the three months ended March 31, 2022. Income and loss as a percentage of total revenues was 1% and 12% for the three months ended March 31, 2023 and 2022, respectively.

#### **LIQUIDITY AND CAPITAL RESOURCES** (in thousands)

|  | arch 31, 2023 | December 31, 2022 |    |
|--|---------------|-------------------|----|
| Cash and cash equivalents <sup>(1)</sup> | \$<br>21,438  | \$ 17,0           | 10 |

(1) This balance excludes cash equivalents in funds held for clients

Working Capital. We had working capital of \$14,191 at March 31, 2023, an increase of \$6,098 from working capital of \$8,093 at December 31, 2022. Working capital as of March 31, 2023 and December 31, 2022 includes \$4,182 and \$8,461 of short-term deferred revenue, respectively. Deferred revenue is an obligation to perform future services. We expect that deferred revenue will convert to future revenue as we perform our services, but this does not represent future payments. Deferred revenue can vary based on seasonality, expiration of initial multi-year contracts and deals that are billed after implementation rather than in advance of service delivery.

Operating Activities. Net cash provided by operating activities of \$4,588 for the three months ended March 31, 2023 was primarily driven by non-cash adjustments to our net income of approximately \$7,787, primarily due to depreciation and amortization. This was offset by changes in operating assets and liabilities, which resulted in a use of \$3,538 in cash. Net cash provided by operating activities of \$2,530 for the three months ended March 31, 2022 was driven by non-cash adjustments to our net loss of approximately \$5,967, primarily due to depreciation and amortization, offset by our net loss of \$3,017. For the three months ended March 31, 2022, changes in operating assets and liabilities resulted in a use of \$420 in cash.

<u>Investing Activities</u>. Net cash used in investing activities of \$6,647 for the three months ended March 31, 2023 is primarily due to purchases of available-for-sale securities and maturities of \$10,189, offset by proceeds from sales and maturities of available-for-sale securities of \$5,426. Net cash used in investing activities of \$6,719 for the three months ended March 31, 2022 is primarily due to purchases of available-for-sale securities and maturities of \$4,504.

<u>Financing Activities</u>. Net cash provided by financing activities was \$21,128 for the three months ended March 31, 2023, which primarily consisted of a net increase in client fund obligations of \$19,372. Net cash provided by financing activities was \$21,296 for the three months ended March 31, 2022, which consisted solely of a net increase in client fund obligations of \$21,296.

<u>Sources of Liquidity</u>. As of March 31, 2023, the Company's principal sources of liquidity consisted of approximately \$21,438 of cash, cash equivalents and restricted cash, together with cash generated from operations of our business over the next twelve months.

We cannot assure that we can grow our cash balances or limit our cash consumption and thus maintain sufficient cash balances for our planned operations or future acquisitions; however we do believe that we have sufficient liquidity to support our business operations for at least the next twelve months. Future business demands may lead to cash utilization at levels greater than recently experienced. We may need to raise additional capital in the future in order to grow our existing software operations and to seek additional strategic acquisitions in the near future. Further, we cannot assure that we will be able to raise additional capital on acceptable terms, or at all.

#### CRITICAL ACCOUNTING POLICIES

We have prepared our Condensed Consolidated Financial Statements in accordance with U.S. generally accepted accounting principles and included the accounts of our wholly owned subsidiaries. We have eliminated all significant intercompany transactions and balances in the consolidation. Preparation of the Condensed Consolidated Financial Statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of the assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. These estimates are subjective in nature and involve judgments that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at fiscal year-end and the reported amounts of revenues and expenses during the fiscal year. The more significant estimates made by management include the valuation allowance for our gross deferred tax asset, the determination of the fair value of our long-lived assets. We base our estimates on historical experience and on various other assumptions that management believes are reasonable under the given circumstances. These estimates could be materially different under different conditions and assumptions. Additionally, the actual amounts could differ from the estimates made. Management periodically evaluates estimates used in the preparation of our financial statements for continued reasonableness. We prospectively apply appropriate adjustments, if any, to our estimates based upon our periodic evaluation. For a description of our critical accounting policies, see Management's Discussion and Analysis in our Annual Report on Form 10-K for the year ended December 31, 2022.

#### ITEM 3. QUANTITATIVE AND QUALITATIVE DISCLOSURES ABOUT MARKET RISK

There have been no material changes to our exposure from market risks from those disclosed in our 2022 Annual Report on Form 10-K.

#### ITEM 4. CONTROLS AND PROCEDURES

#### **Evaluation of Disclosure Control and Procedures**

The Company maintains disclosure controls and procedures as defined in Rules 13a-15(e) and 15d-15(e) under the Exchange Act that are designed to ensure that information required to be disclosed in the reports filed or submitted by Asure to the SEC is recorded, processed, summarized, and reported, within the time periods specified by the SEC's rules and forms, and is accumulated and communicated to management including the Chief Executive Officer and Chief Financial Officer, as appropriate, to allow timely decisions regarding required disclosure. The Company's management, including the Chief Executive Officer and Chief Financial Officer, performed an evaluation to conclude with reasonable assurance that Asure's disclosure controls and procedures were designed and operating effectively to report the information each company is required to disclose in the reports they file with the SEC on a timely basis. Based on that evaluation, the Chief Executive Officer and the Chief Financial Officer of Asure have concluded that as of March 31, 2023, disclosure controls and procedures were effective.

#### **Change in Internal Controls over Financial Reporting**

During the period ended March 31, 2023, there were no changes in our internal control over financial reporting that have materially affected or are reasonably likely to materially affect, our internal control over financial reporting.

#### PART II – OTHER INFORMATION

#### ITEM 1. LEGAL PROCEEDINGS

We have been, and in the future may be, the defendant or plaintiff in various actions arising in the normal course of business. As of March 31, 2023, we were not party to any material legal proceedings.

## ITEM 1A. RISK FACTORS

There have been no material changes from the risk factors previously disclosed in the Company's 2022 Annual Report on Form 10-K, filed with the SEC on February 27, 2023, and investors are encouraged to review these risk factors prior to making an investment in the Company.

## ITEM 2. UNREGISTERED SALES OF EQUITY SECURITIES AND USE OF PROCEEDS

None.

## ITEM 3. DEFAULTS UPON SENIOR SECURITIES

None.

#### ITEM 4. MINE SAFETY DISCLOSURES

None.

#### **ITEM 5. OTHER INFORMATION**

None.

#### ITEM 6. EXHIBITS, FINANCIAL STATEMENT SCHEDULES

- (a) The following documents are filed as a part of this Quarterly Report on Form 10-Q:
  - (1) Financial Statements:

The Financial Statements required by this item are submitted in Part II, Item 8 of this report.

(2) Financial Statement Schedules:

All schedules are omitted because they are not applicable or the required information is shown in the Financial Statements or in the notes thereto.

(3) Exhibits:

| EXHIBIT<br>NUMBER | DESCRIPTION   |
|-------------------|---|
| 10.1              | Form of Performance Stock Unit Award Grant Notice and Performance Stock Unit Award Agreement under the Company's 2018 Incentive Award Plan. (Previously filed as Exhibit 10.13 to the Company's Annual Report on Form 10-K (File No. 1-34522), filed February 27, 2023)   |
| <u>31.1*</u>      | Certification pursuant to Section 302 of the Sarbanes-Oxley Act of 2002 (filed herewith).   |
| <u>31.2*</u>      | Certification pursuant to Section 302 of the Sarbanes-Oxley Act of 2002 (filed herewith).   |
| 32.1**            | Certification pursuant to 18 U.S.C. Section 1350, as adopted pursuant to Section 906 of the Sarbanes-Oxley Act of 2002 (furnished herewith).  |
| 32.2**            | Certification pursuant to 18 U.S.C. Section 1350, as adopted pursuant to Section 906 of the Sarbanes-Oxley Act of 2002 (furnished herewith).  |
| 101               | The following materials from Asure Software, Inc.'s Condensed Quarterly Report on Form 10-Q for the three months ended March 31, 2023, formatted in Inline XBRL: (1) the Condensed Consolidated Balance Sheets, (2) the Condensed Consolidated Statements of Comprehensive Income (Loss), (3) the Condensed Consolidated Statements of Changes in Stockholders' Equity, (4) the Condensed Consolidated Statements of Cash Flows, and (5) Notes to Condensed Consolidated Financial Statements (filed herewith). |
| 104               | The cover page from the Company's Quarterly Report on Form 10-Q for the quarter ended March 31, 2023, formatted as Inline XBRL and contained in Exhibit 101 (filed herewith).   |

- \* Filed herewith.
- \*\* Furnished herewith.

## **SIGNATURES**

Pursuant to the requirements of the Securities Exchange Act of 1934, as amended, the registrant has duly caused this report to be signed on its behalf by the undersigned thereunto duly authorized.

## ASURE SOFTWARE, INC.

Date: May 8, 2023

By: /s/ PATRICK GOEPEL

Patrick Goepel
Chief Executive Officer

Date: May 8, 2023

By: /s/ JOHN PENCE
John Pence
Chief Financial Officer

#### PURSUANT TO SECTION 302 OF THE SARBANES-OXLEY ACT OF 2002

I, the undersigned, Patrick Goepel, certify, that:

- 1. I have reviewed this quarterly report on Form 10-Q of the Company (the "Report");
- 2. Based on my knowledge, the Report does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements made, in light of the circumstances under which such statements were made, not misleading with respect to the periods covered by this Report;
- 3. Based on my knowledge, the financial statements, and other financial information included in the Report, fairly present in all material respects the financial condition, results of operations and cash flows of the Company as of, and for, the periods presented in the Report;
- 4. The Company's other certifying officer and I are responsible for establishing and maintaining disclosure controls and procedures (as defined in Exchange Act Rules 13a-15(e) and 15d-15(e)) and internal control over financial reporting (as defined in Exchange Act Rules 13a-15(f) and 15d-15(f)) for the Company and we have:
- (a) Designed such disclosure controls and procedures, or caused such disclosure controls and procedures to be designed under our supervision, to ensure that material information relating to the Company, including its consolidated subsidiaries, is made known to us by others within these entities, particularly during the period in which the Report is being prepared;
- (b) Designed such internal control over financial reporting, or caused such internal control over financial reporting to be designed under our supervision, to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements for external purposes in accordance with generally accepted accounting principles;
- (c) Evaluated the effectiveness of the Company's disclosure controls and procedures and presented in the Report our conclusions about the effectiveness of the disclosure controls and procedures, as of the end of the period covered by the Report based on such evaluation; and
- (d) Disclosed in the Report any change in the Company's internal control over financial reporting that occurred during the Company's most recent fiscal quarter (the quarter ended March 31, 2023) that has materially affected, or is reasonably likely to materially affect, the Company's internal control over financial reporting; and
- 5. The Company's other certifying officer and I have disclosed, based on our most recent evaluation of internal control over financial reporting, to the Company's auditors and to the Audit Committee of the Board of Directors:
- (a) All significant deficiencies or material weaknesses in the design or operation of internal control over financial reporting which are reasonably likely to adversely affect the Company's ability to record, process, summarize and report financial information; and
- (b) Any fraud, whether or not material, that involves management or other employees who have a significant role in the Company's internal control over financial reporting.

Date: May 8, 2023 By: /s/ Patrick Goepel

Patrick Goepel

Chief Executive Officer

#### PURSUANT TO SECTION 302 OF THE SARBANES-OXLEY ACT OF 2002

I, the undersigned, John Pence, certify, that:

- 1. I have reviewed this quarterly report on Form 10-Q of the Company (the "Report");
- 2. Based on my knowledge, the Report does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements made, in light of the circumstances under which such statements were made, not misleading with respect to the periods covered by this Report;
- 3. Based on my knowledge, the financial statements, and other financial information included in the Report, fairly present in all material respects the financial condition, results of operations and cash flows of the Company as of, and for, the periods presented in the Report;
- 4. The Company's other certifying officer and I are responsible for establishing and maintaining disclosure controls and procedures (as defined in Exchange Act Rules 13a-15(e) and 15d-15(e)) and internal control over financial reporting (as defined in Exchange Act Rules 13a-15(f) and 15d-15(f)) for the Company and we have:
- (a) Designed such disclosure controls and procedures, or caused such disclosure controls and procedures to be designed under our supervision, to ensure that material information relating to the Company, including its consolidated subsidiaries, is made known to us by others within these entities, particularly during the period in which the Report is being prepared;
- (b) Designed such internal control over financial reporting, or caused such internal control over financial reporting to be designed under our supervision, to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements for external purposes in accordance with generally accepted accounting principles;
- (c) Evaluated the effectiveness of the Company's disclosure controls and procedures and presented in the Report our conclusions about the effectiveness of the disclosure controls and procedures, as of the end of the period covered by the Report based on such evaluation; and
- (d) Disclosed in the Report any change in the Company's internal control over financial reporting that occurred during the Company's most recent fiscal quarter (the quarter ended March 31, 2023) that has materially affected, or is reasonably likely to materially affect, the Company's internal control over financial reporting; and
- 5. The Company's other certifying officer and I have disclosed, based on our most recent evaluation of internal control over financial reporting, to the Company's auditors and to the Audit Committee of the Board of Directors:
- (a) All significant deficiencies or material weaknesses in the design or operation of internal control over financial reporting which are reasonably likely to adversely affect the Company's ability to record, process, summarize and report financial information; and
- (b) Any fraud, whether or not material, that involves management or other employees who have a significant role in the Company's internal control over financial reporting.

Date: May 8, 2023 By: /s/ John Pence

John Pence

Chief Financial Officer and Principal Accounting Officer

#### PURSUANT TO SECTION 906 OF THE SARBANES-OXLEY ACT OF 2002

I, the undersigned, Patrick Goepel, do hereby certify, pursuant to 18 U.S.C. Section 1350, as adopted by Section 906 of the Sarbanes-Oxley Act of 2002, that:

- 1. The quarterly report on Form 10-Q of the Company for the period ended March 31, 2023 (the "Report") fully complies with the requirements of section 13(a) or 15(d) of the Securities Exchange Act of 1934 as amended, and
- 2. The information contained in the Report fairly presents, in all material respects, the financial condition and results of operations of the Company.

Date: May 8, 2023 By: /s/ Patrick Goepel

Patrick Goepel

Chief Executive Officer

A signed original of this written statement required by Section 906 has been provided to Asure Software, Inc. and will be retained by Asure Software, Inc. and furnished to the Securities and Exchange Commission or its staff upon request. The foregoing certification is being furnished solely pursuant to 18 U.S.C. Section 1350 and is not being filed as part of the Report or as a separate disclosure document.

#### PURSUANT TO SECTION 906 OF THE SARBANES-OXLEY ACT OF 2002

I, the undersigned, John Pence, do hereby certify, pursuant to 18 U.S.C. Section 1350, as adopted by Section 906 of the Sarbanes-Oxley Act of 2002, that:

- 1. The quarterly report on Form 10-Q of the Company for the period ended March 31, 2023 (the "Report") fully complies with the requirements of section 13(a) or 15(d) of the Securities Exchange Act of 1934 as amended, and
- 2. The information contained in the Report fairly presents, in all material respects, the financial condition and results of operations of the Company.

Date: May 8, 2023 By: /s/ John Pence

John Pence

Chief Financial Officer and Principal Accounting Officer

A signed original of this written statement required by Section 906 has been provided to Asure Software, Inc. and will be retained by Asure Software, Inc. and furnished to the Securities and Exchange Commission or its staff upon request. The foregoing certification is being furnished solely pursuant to 18 U.S.C. Section 1350 and is not being filed as part of the Report or as a separate disclosure document.